

TERMS OF REFERENCE

COMMUNITY ANALYST

Full-time, Headquarters (Jakarta, Indonesia)

About Forest Carbon

Forest Carbon restores degraded wetland forests. Our company is a premium restoration project developer in Southeast Asia that delivers benefits for local communities, biodiversity and investors through a proven business model.

With offices in Jakarta and Singapore, Forest Carbon is built on a track record of success in the region. The team brings a decade of experience working on the ground, mapping wetlands and assessing below-ground carbon storage, hiring local workers and obtaining community support. Forest Carbon relies on this technical expertise and a growing pipeline of project opportunities to secure millions in private sector investment for threatened ecosystems.

Forest Carbon's Sumatra Merang Peatland Project is now a proven business model for large-scale restoration, with more than 5 million Euro in investment capital raised. Sales secured from major global brands support restoration efforts on more than 22,000 hectares, which reduces the risk of fire, strengthens the rural economy and creates jobs, and delivers returns for investors and partners.

About the role

We are seeking a talented individual to join our team as a **Community Analyst** to work across projects within the community team to contribute to project development and implementation process through sound interpersonal skills, data collection and analytical capacity, and writing ability. In line with FC's Environmental and Social Management System (ESMS) and international standards, the candidate will support data collection and community engagement processes implemented at the project site level to inform the project design and in particular, community benefit sharing mechanisms. The candidate will also contribute to the refinement of FC tools and processes based on learning and reflection.

The candidate will preferably have experience in social sciences, forestry, or/and conservation. In addition to academic credentials, both a passion for and experience working with forest dependent communities is essential. A familiarity with nature-based solutions, VCS, and CCB standards is desirable. Lastly, the individual must be a self-starter, with strong analytical skills, and the ability to adhere to, but adapt protocols to the local context.

The Community Analyst will report to the Community Lead and will work within the Community team, while at the same time working in partnership with other technical teams, Climate and Biodiversity, and when required, third party consultants and partners.

Responsibilities

General duties

- Provide data collection, analysis, and writing support to the community team during project design and implementation.
- Working across projects, support the implementation of community data collection and analysis as well as community consultations, to meet the company's ESMS to ensure consistency with international standards particularly Climate, Community and Biodiversity and IFC Performance Standards.
- Contribute to reports such as feasibility reports, consultation reports, and project design documents.

Data collection and community consultations

- Support primary data collection activities with FC team and third-party consultants (when required) through the implementation and adaption of data collection tools as well as preparing team members.
- Assist in data analysis for, but not limited to: feasibility studies, stakeholder analysis, livelihood assessment and community monitoring plan
- Work with the community team to plan and implement community consultations as part of project design process (ex FPIC)

Writing/Data Documentation

- Draft field reports, feasibility reports, and contribute to the community section in project design documents.
- Support the documentation of community consultation for project design documents and monitoring reports.
- Contribute to drafting and refining FC tools and SOPs.

Other

- Conduct desktop research to inform survey design and support data collection.
- Provide administrative and logistical support for community data collection activities if required.
- Support project monitoring and evaluation

Qualifications

- 5 years professional experience, preferably working with forest-dependent communities
- Knowledge and proven experience collecting socioeconomic data through household surveys and participatory methods
- Ability to implement community-based research (qualitative research) with a strong attention to detail and ability to synthesize results
- Strong interpersonal skills and ability to communicate with a range of stakeholders.
- Excellent English verbal and writing skills
- Ability to travel frequently within the region.
- Master's Degree in forestry, social sciences, environmental science or another similar natural science.
- Knowledge of carbon and environmental restoration projects preferred.

How to apply

Please submit your CV highlighting your relevant experience to hr@forestcarbon.com.

Thank you for your interest in joining our team. We look forward to reviewing your application!